

## Recruitment of Export Prices (EPI): Provision of Price Information

Notice is given under section 1 of the Statistics of Trade Act 1947

**PLEASE USE BLACK INK TO COMPLETE THIS FORM**

Write any changes to your name/address in this box only.

**TO BE COMPLETED FOR:**

THE BUSINESS NAMED ABOVE

**YOUR CONTACT FOR HELP AND QUERIES:**

Elaine Harrod      Tel: 01633 812659

**FROM:**

Office for National Statistics  
 NEWPORT  
 Gwent  
 NP10 8XG

Fax: 01633 813491  
 E-mail: pps@ons.gov.uk

Minicom:  01633 812399 (for the Deaf)

Please quote:

**PLEASE COMPLETE AND RETURN THIS FORM VIA POST OR FAX WITHIN 14 DAYS.**

Please provide monthly market quotations for goods which you manufacture and are destined for the export market.

Notes are enclosed to help you provide your data or you may telephone your contact named above.

**IMPORTANT:**

- Failure to make a return can incur penalties under section 4 of the Act.
- It is illegal for us to reveal your data or identify your business to unauthorised persons.

**FOR YOUR INFORMATION:**

- The numbers of businesses and questions are kept to the minimum required to produce reliable results.
- Export Price Indices are a series of economic indicators that measure the price movement of goods exported by UK manufacturers. They help to monitor and measure inflation and are widely used in compiling the national accounts and by industry.
- Copies of our code "Maintaining the Confidentiality of Data" are available on request.
- Results for this inquiry are published monthly in Business Monitor MM22 which is available from The Stationery Office on inquiry line 0171 873 8499.
- This form may be completed in the Euro currency if preferred.

**THANK YOU FOR YOUR CO-OPERATION**

## Important

- Your company has been selected for inclusion in the Export Price Index (EPI) as a significant manufacturing exporter within the enclosed tariff code (CN) listing
- Please read these notes before you complete this form

Products selected should be manufactured in the UK and destined for the EXPORT market.

Your monthly price quotations for the selected items will then be used to enhance the range and quality of export price indices.

### 1. Tariff code (CN)/Product Selection:

Please provide quotations for representative products that relate to the highlighted code(S) in the enclosed CN listing.

Select ONE product for EC and Non-EC in each of the code(S) that are relevant.

Enter the tariff code (CN) to which this product relates.

If your products are considered to be one-off specials, we would like you to provide a basic specification that relates to that type of product. The description should enable you to provide repeat market estimates.

Please telephone (01633 812659) if advice is needed.

### 2. Product Description:

There needs to be enough detail to identify the product within your company and for us to make an allowance for any changes in the specification.

Please include:

- Product name (should not be a range of different products)
- Serial/model number if applicable
- Pack size or weight if applicable
- Description of product if necessary

### 3a & b. Type of customer/Terms of Sale:

The type of price you specify should be:

- Free on Board wherever possible
- Representative of what you achieve after all discounts/rebates and exclude VAT.
- Reflect orders taken in the current month, not goods despatched (this is particularly important where there are long lead times between order and delivery).
- Does not fluctuate because of volume mix or retrospective credits.

Description of type of customer/terms of sale, please include:

- Type of customer, e.g to a specific customer, fixed contract price, to an agent.

Please also define any other factors that may affect the price:

- Quantity
- Length of contract
- Guarantee terms

### 4. Units of Sale:

Please supply the units to which your price relates eg per tonne, per box, per case etc.

- Where units are boxes or cases please state the volume contained eg per box of 200.

### 5. Price:

Please quote in the currency in which your company sells the product.

This should be the normal export transaction:-

- excluding VAT
- after discounts
- at the time of order
- please supply prices for available months

### 6. Export Sales:

- Refer to intrastat declaration forms C1501, C88A.

### 7. Representative EC/ Non-EC destination:

Please specify a particular country.

# IMPORTANT

Please refer to attached BEFORE you complete this form

## EXAMPLE ITEM SPECIFICATION

Tariff code (CN) *J11192*.....

Product description & reference if applicable.....

*100% Pure new wool jacket* .....

*Product Ref No:-m453862* .....

a. Type of customer:- *to a single customer-ref 1089*

b. Terms of sale (inc. payment terms).....

*FOB (Payment 30 days)*.....

Unit of sale:- *Per box of 200*

5. Prices and currency as at:

Month	Price	Currency
Feb 1999	53.50	US Dollar
Mar 1999	53.50	US Dollar
April 1999	53.50	US Dollar

6. Value of EC export sales for 1997 of all your products in the tariff code (CN) above as quoted on your intrastat declaration form C1501.

7. Representative EC export destination.....

*GERMANY*.....

8. Is this an inter company sale? YES/NO

## EC EXPORT ITEM

Tariff code (CN).....

Product description & reference if applicable

a. Type of customer .....

b. Terms of sale (inc. payment terms).....

Unit of sale.....

Prices and currency as at:

Month	Price	Currency
Feb 1999		
Mar 1999		
April 1999		

6. Value of EC export sales for 1997 of all your products in the tariff code (CN) above as quoted on your intrastat declaration form C1501.

7. Representative EC export destination

8. Is this an inter company sale? YES/NO

## Non-EC EXPORT ITEM

1. Tariff code (CN).....

2. Product description & reference if applicable

3a. Type of customer .....

3b. Terms of sale (inc. payment terms).....

4. Unit of sale.....

5. Prices and currency as at:

Month	Price	Currency
Feb 1999		
Mar 1999		
April 1999		

6. Value of Non-EC export sales for 1997 of all your products in the tariff code (CN) above.

7. Representative Non-EC export destination

8. Is this an inter company sale? YES/NO

**EC EXPORT ITEM**

- 1. Tariff code (CN).....
- 2. Product description & reference if applicable .....
- 3a. Type of customer .....
- 3b. Terms of sale (inc. payment terms) .....
- 4. Unit of sale.....
- 5. Prices and currency as at:

Month	Price	Currency
Feb 1999		
Mar 1999		
April 1999		

- 6. Value of EC export sales for 1997 of all your products in the tariff code (CN) above as quoted on your intrastat declaration form C1501.
- 7. Representative EC export destination
- 8. Is this an inter company sale? YES/NO

**Non-EC EXPORT ITEM**

- 1. Tariff code (CN).....
- 2. Product description & reference if applicable.....
- 3a. Type of customer .....
- 3b. Terms of sale (inc. payment terms) .....
- 4. Unit of sale.....
- 5. Prices and currency as at:

Month	Price	Currency
Feb 1999		
Mar 1999		
April 1999		

- 6. Value of Non-EC export sales for 1997 of all products in the tariff code (CN) above.
- 7. Representative Non-EC export destination
- 8. Is this an inter company sale? YES/NO

Please give details of the person we should contact with any questions about this return (BLOCK CAPITALS PLEASE)

NAME .....

POSITION IN BUSINESS .....

TELEPHONE NO & EXTENSION .....

FAX NO .....

NAME OF COMPANY .....

ADDRESS .....

DATE .....